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# புதுச்சேரி மாநில அரசிதழ்

## La Gazette de L'État de Poudouchéry

### The Gazette of Puducherry

#### PART - II

சிறப்பு வெளியீடு EXTRAORDINAIRE EXTRAORDINARY

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GOVERNMENT OF PUDUCHERRY  
GENERAL ADMINISTRATION  
(INFORMATION AND PUBLICITY) DEPARTMENT

(G.O. Ms. No. 1, dated 12th January 2015)

#### NOTIFICATION

Whereas, the question of granting financial assistance for the purchase of Laptop or Desktop Computer not exceeding ₹ 15,000 (Rupees fifteen thousand only) to Media Persons of Union territory of Puducherry, keeping in view the special nature of the service rendered by the Media Persons to the society in creating a sense of socio-political awareness among the people has been engaging the attention of the Government for quite sometime;

2. And whereas, it has been proposed to lay down the procedure for the grant of financial assistance for the purchase of Laptop or Desktop by means of a separate scheme;

3. Now, therefore, the Lieutenant-Governor, Puducherry is pleased to notify a Scheme for the Grant of Financial Assistance for the Purchase of Laptop or Desktop Computer to the Media Persons of the Union territory of Puducherry as appended to this notification.

4. This issues with the concurrence of the Finance Department *vide* their I.D. No. 35253/FD/F3/2014, dated 23-12-2014.

(By order of the Lieutenant-Governor)

**K.T. ALAGIRI,**  
Under Secretary to Government  
(Information and Publicity)

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**SCHEME FOR PROVIDING FINANCIAL ASSISTANCE FOR  
THE PURCHASE OF LAPTOP OR DESKTOP COMPUTER  
TO THE MEDIA PERSONS OF THE UNION TERRITORY OF  
PUDUCHERRY**

1. *Short title, extent and commencement.*— (1) This scheme may be called “Scheme for providing Financial Assistance for the Purchase of Laptop or Desktop Computer to the Media Persons of the Union territory of Puducherry-2014”.

(2) It shall extend to the whole of the Union territory of Puducherry.

(3) It shall come into force on and from the date of its publication in the official gazette.

2. *Object.*— The object of the scheme is to grant financial assistance for the purchase of Laptop or Desktop Computer to the Media Persons of the Union territory of Puducherry keeping in view the special nature of the service rendered by the Media Persons to the society in creating a sense of socio-political awareness among the people.

3. *Definitions.*— In this scheme, unless the context otherwise requires,—

(a) “Committee” means the committee constituted under clause 7 of this scheme;

(b) “Form” means the form appended to this scheme;

(c) “Government” means the Administrator of the Union territory of Puducherry appointed by the President under Article 239 of the Constitution;

(d) “Laptop Computer” means a brand new, small, portable personal computer that runs on either batteries or AC power; designed for use during travel;

(e) “Desktop Computer” means a brand new Personal computer that runs on AC power;

(f) “Newspapers/Periodicals” means any newspaper/periodical duly registered with the Registrar of Newspapers for India, Government of India, New Delhi;

(g) “Media Person” means a Media Person who has got Press Identification Card from the Directorate of Information and Publicity, Puducherry.

4. *Eligibility conditions.*— The following shall be the criteria for becoming eligible for financial assistance for the purchase of Laptop or Desktop computer under this scheme:

(1) The beneficiary shall be a citizen of India and resident of the Union territory of Puducherry by birth or by continuous residence for a period of not less than 10 years.

(2) The beneficiary must have put in not less than 5 (five) years of service as full-time Editor/Reporter/Sub-Editor/Press Photographer/Correspondent of a newspaper/periodical duly registered with the Registrar of Newspapers for India, New Delhi or Reporter/Photographer of News Agencies in Puducherry with headquarters outside the Union territory of Puducherry or Reporter/Videographer in the employment of electronic media, namely Satellite Channels;

(3) The beneficiary must possess Press Identification Card issued by the Directorate of Information and Publicity, Puducherry.

5. *Amount of financial assistance.*—The amount of financial assistance that may be granted under this scheme shall not exceed ₹ 15,000 (Rupees fifteen thousand only) or such amount as may be fixed by the Government from time to time.

6. *Making of application.*—The application for the grant of financial assistance under this scheme shall be submitted to the Director of Information and Publicity, Puducherry in Form-I accompanied by the following certificates, namely:—

(a) Nationality/Nativity/Residence certificate in Form-II obtained from the officer of the Revenue Department not below the rank of a Deputy Tahsildar;

(b) Service certificate showing the designation specifically mentioning the nature of the post as to whether it is full-time or part-time period of service and the place of work from the former employer in Form-III.

(c) Declaration in Form-IV along with original purchase bill of Laptop or Desktop computer indicating serial number, make and other technical specification.

(d) Copy of the Identity Card issued by the Directorate of Information and Publicity, Puducherry.

(e) A verification certificate in Form-V of the Director of Information and Publicity, Puducherry.

7. *Selection of beneficiaries.*— (1) A committee consisting of the following officers shall select the beneficiaries under this scheme:—

- |  |    |                   |
|--|----|-------------------|
| (i) Director of Information and Publicity  | .. | Chairperson       |
| (ii) Assistant Director of Information and Publicity.  | .. | Member-Secretary. |
| (iii) An Accredited Correspondent or Reporter from a National English Daily Newspaper or National News Agency. | .. | Member            |
| (iv) An Accredited Correspondent or Reporter from a Tamil Daily Newspaper.                                     | .. | Member            |

- (v) An Accredited Correspondent or Reporter . . . Member from Satellite Television.
- (vi) Regional Administrator of the region . . . Member concerned. (for applicants from outlying regions concerned only).

8. *Sanction of financial assistance.*— The committee, on being satisfied that the applicant is eligible for the grant of financial assistance under this scheme, may sanction the same to the applicant.

9. *Disbursement of financial assistance.*—The Member Secretary-cum-Director of Information and Publicity, on financial assistance being sanctioned by the committee, shall arrange for drawing of the amount by way of crossed cheque/demand draft in favour of the applicant and handing over the same to the applicant after obtaining necessary receipt therefor from the applicant in the prescribed Form-VI.

10. *Record of payment.*— Records of all the payments shall be maintained by the Department of Information and Publicity in a register.

11. *Powers of the Director of Information and Publicity.*— The Director shall be in-charge of implementing the scheme.

12. *Budget provision.*— The expenditure towards the implementation of this scheme shall be debitable to the budget of the Information and Publicity Department Head of Account “2220-Information and Publicity- 60/800 - Other expenditure-60/800 (02) Welfare Programme for Media Persons-60/800 (02) (01) Pondicherry region-(50)-other charges (Plan)”.

13. *Interpretation and clarification.*— If any doubt arises as to interpretation of these rules, the decision of the Government thereon shall be final.

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## FORM-I

[See clause 6]

**APPLICATION FOR THE GRANT OF FINANCIAL  
ASSISTANCE TO THE MEDIA PERSONS FOR  
THE PURCHASE OF LAPTOP OR DESKTOP  
COMPUTER**

Photo  
attested by  
a Gazetted  
Officer

1. Name of the applicant and designation :
2. Date of birth and age of the applicant :  
(with a proof of date of birth).
3. Nationality :
4. Whether the applicant is a native of :  
Union territory of Puducherry by birth  
or by continuous residence (Native/  
Residence Certificate in Form-II must be  
attached).
5. Address—  
Present address :  
  
Permanent address :
6. Father's name :
7. Mother's name :
8. Name of the spouse :
9. Name of the newspaper/periodical/  
Electronic Media/News Agency in which  
the applicant has worked.
10. Periodicity :

11. Length of service in the field :  
(Certificate issued by the newspaper/  
periodicals/electronic media/news  
agency to be attached in original)  
with mention of whether he/she is/was  
full-time employee in Form-III.
12. Whether the applicant received Identity :  
Card issued by this Directorate (Please  
enclose attested copy of the same).
13. Whether the applicant purchased brand :  
new Laptop or Desktop Computer or  
used one.
14. Whether the applicant enclosed bills for :  
the purchase of Laptop or Desktop  
Computer with Tax Identification No.(TIN).
15. Whether the applicant enclosed :  
Declaration in the prescribed Form-IV.

#### DECLARATION

I, ..... hereby solemnly  
affirm and declare that the particulars furnished above are true and  
I have not suppressed any material facts that will disentitle me for the  
grant of financial assistance.

*Signature of the applicant.*

Place :

Date :

## FORM-II

[See clause 6(a)]

**CERTIFICATE OF NATIONALITY AND NATIVITY**

This is to certify that Thiru/Tmt./Selvi.....is citizen of India.

2. He/She is a native of Puducherry by virtue of birth/continuous residence for not less than 10 years and he/she is residing at present continuously from ..... to..... at.....

Signature :  
Place : Name in block letters :  
Date : Designation :



## FORM-III

[See clause 6 (b)]

**SERVICE CERTIFICATE***(To be issued by the Employer)*

Certified that Thiru/Tmt./Selvi.....  
S/o., W/o., D/o.....is  
working continuously for the period of .....years from  
..... to.....as full-time Editor/Sub-Editor/  
Reporter/Correspondent/Photographer/Videographer/Cameraman of  
the Print/Electronic/News Agency viz.....  
registered with the Registrar of Newspaper for India, Ministry of  
Information and Broadcasting, Government of India, New Delhi vide  
No.....

Signature :  
Place : Name in block letters :  
Date : Designation :





## FORM-IV

[See clause 6(c)]

**DECLARATION**

I, .....hereby solemnly affirm and declare that I have purchased brand new/used Laptop or Desktop Computer with the following specification for my own use and the same will not be sold/transferred to any other person in any circumstances.

Name of the manufacturer :

Name of the shop from which  
purchased. :

Actual price of the Laptop or  
Desktop Computer (Excluding  
accessories, etc.). :

Bill No. and date :  
(bills in original with TIN to be  
enclosed).

Warranty details :

Technical specification

Serial number :

Size :

RAM :

Processor :

Others :

I further declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I have not suppressed any material facts that will disentitle me for the grant of financial assistance.

*Signature of the applicant.*

Place:

Date :

## FORM-V

[See clause 6(e)]

**VERIFICATION CERTIFICATE**

*(To be verified and certified by the Assistant Director of the  
Information and Publicity)*

Certified that the application of Thiru/Tmt./Selvi.....  
S/o.,W/o.,/D/o.....  
for granting financial assistance for the purchase of Laptop or Desktop  
Computer has been scrutinised and the particulars furnished by the  
applicant therein are found to be correct.

Signature :

Name :

Place :

Designation :

Date:

## FORM-VI

[See clause 9]

**RECEIPT**

Received with thanks a sum of ₹.....(Rupees  
.....only) in the form of cheque/demand draft  
No....., dated.....from the Directorate of Information  
and Publicity, Puducherry towards the grant of financial assistance for  
having purchased the Laptop or Desktop Computer.

Signature :

Name :

Designation :

Name of the Media :

Address of the Media Person :

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